

Last updated: March 2022

PUBLIC FUNDRAISING REGULATORY ASSOCIATION

PFRA CovidSAFE

Covid-19 Protection Framework

Rules and Standards

About the Framework

The Covid-19 Protection Framework brings us a world where we are freer to move and live with less disruption and offers the stability businesses need to plan for the future. It introduces a new traffic light system to manage Covid-19 in the community.

- **Green**
- **Orange**
- **Red**

The framework is more flexible than the Alert Level system because we know that businesses that only open for vaccinated customers pose a lower risk. We can move up levels when needed to control an outbreak.

PFRA CovidSAFE Fundraising Rules & Standards

These Rules and Standards have been developed in line with Government and Ministry of Health requirements at each level of the Covid-19 Protection Framework. These rules are in place to keep the public and our members' fundraisers safe while representing their causes and beneficiaries.




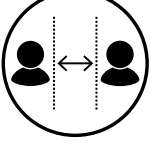

All fundraisers must complete the PFRA online Covid-19 Health and Safety training module before they return to fundraising.

All members and fundraisers must report any CovidSAFE breaches of their Health & Safety Policy to the PFRA.

Members of the public are also encouraged to report any concerns about members behaviour or activity while fundraising to the PFRA for further inquiry and investigation. You can do this by emailing info@pfra.org.nz or calling **022 061 3643**.

Protecting yourself and others from Covid-19

At all stages of the framework settings, fundraisers are required to play it safe and reduce the risk of Covid-19 transmission at work. With Covid-19 in some communities, there are simple steps that can slow the spread of the virus.

	<p>Stay home if you are sick</p> <p>Any employee or fundraiser with a cold or flu like symptoms must stay away from work. They must contact health line (0800 358 5453) or their doctor to see if they need a test. If they are told to self-isolate they must do this immediately.</p>
	<p>Maintain good hygiene</p> <p>Maintaining good hygiene helps prevent the spread of COVID-19. This includes washing your hands often, coughing and sneezing into your elbow, and cleaning surfaces.</p> <p>When fundraising at Red, Orange & Green, fundraisers must:</p> <ul style="list-style-type: none">· Wash and dry hands regularly· Must have their own bottle of hand sanitiser (minimum 60% alcohol content)· Have hand sanitiser for public use and display on their person or on a nearby stand or table.· Regularly clean equipment and commonly touched surfaces· All staff must always follow hand hygiene guidelines.
	<p>Wear a face covering</p> <p>Wearing a face covering helps keep you and others safe. They are useful when physical distancing is harder. You legally must wear a face covering in some locations.</p> <p>When Fundraising under Red Fundraisers must:</p> <ul style="list-style-type: none">· Wear a face covering while fundraising indoor at public-facing areas like a supermarket, shopping centre or retail store.· Wear a face covering while knocking on residential addresses. Fundraisers must wear a face covering when speaking to members of the public at all times and when approaching a residential address. <p>When Fundraising under Orange and Green Fundraisers are encouraged to wear face covering while using indoor private sites and when knocking on residential addresses.</p>
	<p>Physical distancing</p> <p>Physical distancing, sometimes known as 'social distancing', is about keeping a safe distance from others. Fundraisers must maintain a 1 metre distance between each other and members of the public.</p>
	<p>Get vaccinated</p> <p>When you get vaccinated, you are not just protecting yourself. You are also doing your bit by reducing the risk of passing on Covid-19 to your whanau, friend, and community.</p> <p>For more information about how to get vaccinated visit www.covid19.govt.nz</p>

Traffic light system

Green is when there are some Covid-19 cases in the community, and sporadic imported cases. Community transmission will be limited and Covid-19 hospitalisations will be at a manageable level.

At **Orange**, there will be increasing community transmission that is putting pressure on our health system. There may also be an increasing risk of at-risk people.

At **Red**, action will need to be taken to protect both at-risk people and protect our health system from an unsustainable number of hospitalisations.

Face-to-Face Fundraising

Face-to-Face fundraising can take place at all traffic light settings, provided members conduct a thorough risk assessment and follow all Government and Ministry of Health guidelines. Additional restrictions for each setting and fundraising channel apply as follows.

Contact tracing

When fundraising at Red, Orange and Green, fundraisers

- Fundraisers are encouraged to keep contact tracing records and use QR codes.

Face-to-Face Fundraising: Red

Private Sites

- Face coverings are mandatory at indoor public facing areas.
- Fundraisers will be required to produce their Vaccine Passes where vaccine certificates are used.
- At sites where vaccine certificates are used 1 metre physical distancing is required and capacity limits will be in place.

Street Sites

- Face coverings are encouraged at outdoor rostered street sites.
- Physical distancing of 1 metre is required at all times.
- A total of two fundraisers may work at each site.

Door-to-door

- Physical distancing of 1 metre is required at all times.
- Face coverings must be used when speaking to a member of the public and when approaching a residential door.

Face-to-Face Fundraising: Orange

Private Sites

- Fundraisers will be required to produce their Vaccine Passes where vaccine certificates are used.
- Face coverings are encouraged.

Street Sites

- Face coverings are encouraged.
- Physical distancing of 1 metre is required at all times.

Door-to-Door

- Face covering are encouraged when approaching a residential address
- Physical distancing of 1 metre is required at all times.

Face-to-Face Fundraising: Green

Private Sites

- Face coverings are encouraged indoors.
- Fundraisers will be required to produce their Vaccine Passes where vaccine certificates are used.
- At site where vaccine certificates are not used:
 - 1 metre physical distancing is required
 - capacity limits will be in place, and

Street Sites

- Face covering are encouraged
- Physical distancing of 1 metre is required at all times.

Door-to-door

- Face coverings are encouraged
- Physical distancing of 1 metre is required at all times